

Thurrock: A place of opportunity, enterprise and excellence, where
individuals, communities and businesses flourish

Forward Plan

Issued: 13 February 2024

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THE FORWARD PLAN

The Council produces a Forward Plan detailing “Key Decisions” that are to be taken over the next four months by the Leader of the Council, the Cabinet, Cabinet Members and Officers of the Council.

“Key Decisions” are defined as those that are likely to

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority’s budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

For the purpose of (a) above, the Council has defined significant expenditure or savings as being in excess of £500,000 per annum.

For information purposes, the Forward Plan also includes some other matters expected to come before Cabinet or that the Cabinet is likely to recommend to full Council whether or not they may give rise to Key Decisions.

The Cabinet

CABINET MEMBER	PORTFOLIO
Councillor Andrew Jefferies (Leader of the Council)	Environment, Economic Development and Directional Leadership
Councillor Deborah Arnold (Deputy Leader of the Council)	Transformational Change, Communications and Governance
Councillor Adam Carter	Education
Councillor George Coxshall	Adults, Health and Community
Councillor Barry Johnson	Children’s Services and Housing
Councillor Ben Maney	Regeneration and Highways
Councillor Graham Snell	Finance, Human Resources and Payroll

Publicity in connection with Key Decisions

Where the Council intends to make a key decision, that decision must not be made until a document has been published which states:

- that a key decision is to be made on behalf of the Council;
- the matter in respect of which the decision is to be made;
- where the decision maker is an individual, that individual's name, and title if any and, where the decision maker is a decision-making body, its name and a list of its members;
- the date on which, or the period within which, the decision is to be made;
- a list of the documents submitted to the decision maker for consideration in relation to the matter in respect of which the key decision is to be made;
- the address from which, subject to any prohibition or restriction on their disclosure, copies of, or extracts from, any document listed is available;
- that other documents relevant to those matters may be submitted to the decision maker;
- the procedure for requesting details of those documents (if any) as they become available.

The Forward Plan will be updated with the information set out above and will be published **at least 28 days before the date of the Cabinet meeting to which it refers.**

Copies can be obtained as follows:

In writing, addressed to: Democratic Services,
Civic Offices,
New Road,
Grays,
Essex
RM17 6SL

By e-mail to direct.democracy@thurrock.gov.uk

Via the Council's web site at: www.thurrock.gov.uk/democracy

Members of the public are entitled to obtain copies of any documents that will be relied upon when the decision is taken, unless they are either confidential or exempt within the meaning of Schedule 12A in the Local Government Act 1972 (for example, information relating to individual people/employees, financial/commercial details or legal proceedings).

These documents will normally be published on the Council's website at the address above **at least 5 clear working days** before the decision is due to be taken. Paper copies will also be available for inspection via the address, telephone number and e-mail address set out above.

Admission of the public to meetings of the Cabinet:

A meeting of the Cabinet must be open to the public except to the extent that the public are excluded.

The public must be excluded from a meeting during an item of business whenever:

- (a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;

- (b) the decision-making body concerned passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them;
- (c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Confidential or Exempt information:

At least 28 clear days before a meeting where confidential or exempt information is to be considered, the Council will make available at the Civic Offices and on its website, a notice of its intention to hold all or part of a meeting in private, i.e., where the press and public are excluded.

Any such notice must include a statement of the reasons for the meeting to be held in private. Upon publication of this notice, representations may be received by the Council about why a particular decision should be open to the public. Any such representations should be made as follows:

In writing, addressed to: Democratic Services,
Civic Offices,
New Road,
Grays,
Essex
RM17 6SL

By email to direct.democracy@thurrock.gov.uk

At least five clear days before a private meeting, where the press and public are excluded from all or part of a meeting, the Council will make available at the Civic Offices and on its website a further notice of its intention to hold all or part of a meeting in private.

This notice must include a statement of the reasons for all or part of the meeting to be held in private, details of any representations received by the decision-making body about why the meeting should be open to the public, and, a statement of its response to any such representations made.

Please note that the decision dates provided within this Forward Plan are indicative and occasionally subject to change. Please contact Democratic Services if you wish to check the decision date for a particular item.

Description of the decision	Date decision is expected to be taken and who will take the decision?	Responsible Officer	Documents to be considered by the decision maker	Cabinet Member / Portfolio	Public / Exempt (and reason if the decision is to be taken in private)
<p>Purfleet on Thames Regeneration To agree entering into an agreement with the English Cities Fund to allow them to undertake due diligence and develop a detailed proposal to take forward the regeneration whilst in parallel working up alternative options in advance of a final decision on the preferred option at a future cabinet.</p>	<p>13 Mar 2024 Cabinet</p>	<p>Mark Bradbury, Interim Director of Place</p>		<p>Cabinet Member for Regeneration and Highways</p>	<p>Open</p>
<p>Planning Advisory Service Peer Review To consider and agree a draft implementation plan for delivery of the recommendations of the Planning Advisory Service Peer Review of the Planning Service</p>	<p>13 Mar 2024 Cabinet</p>	<p>Mark Bradbury, Interim Director of Place</p>		<p>Cabinet Member for Regeneration and Highways</p>	<p>Open</p>
<p>Financial Penalties for the Tenant's Fees Act 2019 To approve the amendment to the Enforcement Policy so these penalties can be applied when appropriate.</p>	<p>13 Mar 2024 Cabinet</p>	<p>Mark Bradbury, Interim Director of Place</p>		<p>Cabinet member for Children's Services and Housing</p>	<p>Open</p>
<p>Procurement of a Total Security Solution Contract To approve the procurement of a Total Security Solution Contract and Delegate authority to the Corporate Director to award Total Security Solution contract in consultation with the Housing Portfolio Holder</p>	<p>13 Mar 2024 Cabinet</p>	<p>Ian Wake, Corporate Director of Adults, Housing and Health</p>		<p>Cabinet Member for Children's Services and Housing</p>	<p>Part exempt</p>
<p>Review of Risk and Opportunity Management and the Strategy, Policy and Framework That Cabinet note the improvements to address the recommendations for risk management included in the Best Value</p>	<p>13 Mar 2024 Cabinet</p>	<p>Steven Mair, Interim Chief Financial Officer/Section 151 Officer</p>		<p>Cabinet Member for Finance, Human Resources and Payroll</p>	<p>Open</p>

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<p>Inspection report.</p> <p>That Cabinet agree the Council's Risk and Opportunity Management Strategy, Policy and Framework.</p>					
<p>South East Local Enterprise Partnership (SELEP) - Migration To acknowledge the services and functions carried out by SELEP to be transferred to Thurrock Council and to agree proposals to meet the Council's new obligations as Government transfers responsibilities from Local Enterprise Partnerships to upper tier authorities</p>	13 Mar 2024 Cabinet	Mark Bradbury, Interim Director of Place		Leader and Cabinet Member for Environment, Economic Development and Directional Leadership	Open
<p>Greater Essex Devolution Cabinet to discuss and consider the Greater Essex Devolution Deal and review the outcome of the consultation and engagement.</p>	13 Mar 2024 Cabinet	Alix MacFarlane, Communications Advisor - Intervention and Improvement (Interim Director)		Leader and Cabinet Member for Environment, Economic Development and Directional Leadership	Part exempt
<p>Lower Thames Crossing Task Force Update To note the work of the Lower Thames Crossing Task Force.</p>	13 Mar 2024 Cabinet	Mark Bradbury, Interim Director of Place		Cabinet member for Regeneration and Highways	Open
<p>New Procurement - Preferred reseller of Software Licences Approval to proceed to Tender for a Preferred reseller of Software Licences 3+1 year term contract</p>	13 Mar 2024 Cabinet	Jackie Hinchliffe, Director of HR, OD & Transformation		Deputy Leader and Cabinet Member for Transformational Change, Communications and Governance	Part exempt
<p>Blackshots Redevelopment Business Case To approve procurement and subsequent contract award to a main contractor and technical advisors to demolish and subsequently redevelop Bevan House,</p>	13 Mar 2024 Cabinet	Ian Wake, Corporate Director of Adults, Housing and Health		Cabinet Member for Children's Services and Housing	Part exempt

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<p>Keir Hardie House and Morrison House at Blackshots, Grays and adjoining land.</p> <p>To approve the progress of the project on the basis of the financial business case.</p>					
<p>Teviot Avenue Nos - 158 - 228 (evens) - Demolition and Redevelopment</p> <p>To approve procurement and subsequent contract award to a main contractor to demolish and subsequently redevelop 36 units at Teviot Avenue in Aveley.</p> <p>To approve commencement of vacating Block nos 158 to 228 (evens only) including repurchase of leasehold properties and decant of residents in line with the with the Council's allocations policy.</p> <p>Service of an initial demolition notice under Section 138B and Schedule 5A of the Housing Act 1985 that will confirm the Council's intention to demolish the building.</p>	<p>13 Mar 2024 Cabinet</p>	<p>Ian Wake, Corporate Director of Adults, Housing and Health</p>		<p>Cabinet Member for Children's Services and Housing</p>	<p>Open</p>
<p>Thurrock Council Home to School Travel Assistance Policy - Update 2024-25</p> <p>Description of the decisions to be considered:</p> <ol style="list-style-type: none"> 1. Approval for the proposed parent contribution towards Post 16 Travel 2. Approval of the updated policy 2024/25 	<p>13 Mar 2024 Cabinet</p>	<p>Dr Dave Smith (Chief Executive), Sheila Murphy, Corporate Director of Children's Services</p>		<p>Cabinet Member for Education</p>	<p>Open</p>

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Financial/Budgetary Issues This will consist of a series of reports covering many aspects of the Council's finances and budgets.	13 Mar 2024 Cabinet	Steven Mair, Interim Chief Financial Officer/Section 151 Officer		Cabinet Member for Finance, Human Resources and Payroll	Part exempt
Thurrock Youth Zone The report will seek Cabinet approval to grant a Lease and enter into Implementation and Operating Agreements with Youth Charity Onside to deliver the Thurrock Youth Zone.	13 Mar 2024 Cabinet	Mark Bradbury, Interim Director of Place		Leader and Cabinet Member for Environment, Economic Development and Directional Leadership	Open
Quarter 3 (April to December 2023) Corporate Performance Report These reports are for noting and for scrutinising performance, they are not decision making.	13 Mar 2024 Cabinet	Dr Dave Smith, Chief Executive and Managing Director Commissioner		Deputy Leader and Cabinet Member for Transformational Change, Communications and Governance	Open
School Capital Programme Update 2023/24 1. To approve a revised £3.85M or £4.75M budget (depending on preferred option) for the expansion of Tilbury Pioneer Academy to be funded from the School's Basic Need capital funding 2023/24. 2. To approve the commencement of the procurement process in accordance with Council & EU procurement procedures to vary the appointment and scope of works to be undertaken by the Multi Discipline design team for the Tilbury Pioneer Expansion Project, and appoint the Principal Contractors to take forward the	13 Mar 2024 Cabinet	Sheila Murphy (Corporate Director of Children's Services)		Cabinet Member for Children's Services and Housing	Open

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<p>proposed desired scheme.</p> <p>3. That authority be delegated to the Director of Children’s Services, in consultation with the relevant Portfolio Holder, to enter into any form of agreement following the award of the agreements arising from 1.2 above in compliance with the Council’s procurement regulations.</p> <p>4. Note the recent in-year accommodation works that have been commenced in order to ensure sufficient pupil places for 2023/2024 in-year applications.</p>					
Thames Freeport - Accountable Body Decisions	13 Mar 2024 Cabinet	Asmat Hussain, Director of Legal and Governance and Monitoring Officer		Deputy Leader and Cabinet Member for Transformational Change, Communications and Governance	Part exempt
Annual Public Health Report To note the independent report of the Director of Public Health, and approve its publication.	13 Mar 2024 Cabinet	Jo Broadbent (Director of Public Health)		Cabinet member for Health, Adults' Health and Community	Open
Integrated Transport Block Capital Programme 2024/25 To approve the 2024/25 Integrated Transport Block (ITB) capital programme for implementation.	13 Mar 2024 Cabinet	Julie Nelder (Director Highways, Fleet and Logistics)		Cabinet Member for Regeneration and Highways	Open